

# UPPER COASTAL PLAIN RURAL PLANNING ORGANIZATION

## RPO Technical Coordinating Committee Agenda (TCC)

March 1, 2022 – 2:00 p.m.  
Wilson Operations Center  
1800 Herring Ave. - Wilson, NC 27893  
252-296-3341

### Optional Virtual Attendance

[Join Meeting](#)

<https://us06web.zoom.us/j/86263890458?pwd=WmdHdVlrdHFyYTIkR1pwVitLOWZUUT09>

Join by Phone using same Meeting ID and Passcode: 301-715-8592

Meeting ID: 862 6389 0458

Passcode: 641632

1. Welcome & Introductions – Adam Tyson – TCC Chair
2. Additions or corrections to Agenda
3. Approval of Minutes January 4, 2022
4. Member Updates from around the Region

### Presentation

5. Clean Cities Coalition Presentation, *Alrik Lunsford, Clean Transportation Extension*

### Decision Items

6. Letter of Support for NC Clean Fuels Coalition
7. Adoption of Public Participation Plan (PPP)
8. Adoption of Planning Work Program (PWP) for FY23

### Discussion

9. Prioritization P6 Update
10. Neuse River Trail Clayton to Smithfield Feasibility Study Update
11. NC Statewide Bike Route Update Input – To provide input go to- <https://ncdot.altaplanning.cloud/#/>
12. COVID-19 Traffic
13. TAC Member Ethics Reminder

### Reports

14. US 70 Commission
15. Hwy 17/64 Association
16. Legislative Update
17. NCDOT Division 4
18. NCDOT Planning Division (TPD)
19. NCDOT Integrated Mobility Division (IMD) – *Nick Morrison, NCDOT IMD*

### Other Business

20. TCC Member Comments

### Public Comment

21. Public Comment

### Dates of future meetings:

May 3, 2022

July 5, 2022

September 6, 2022

November 1, 2022

### Attachments

- TCC January 4, 2022 Minutes
- Clean Cities Coalition Presentation
- Public Participation Plan (PPP)
- Planning Work Program (PWP) for FY2233
- Prioritization STI P6.0 Update
- COVID-19 Traffic update
- TAC Member Ethics Reminder

# UPPER COASTAL PLAIN RURAL PLANNING ORGANIZATION

January 4, 2022

## RPO Transportation Coordinating Committee Minutes

### Attendance

#### TCC

Wendy Oldham, Wilson's Mills  
Mark Helmer Smithfield  
Catherine Grimm, Tarboro  
Katina Braswell, Edgecombe  
Adam Tyson Nash  
Bill Bass, City of Wilson  
Stephen Wensman, Smithfield  
Carlos Moya, NCDOT TPD  
Jennifer Collins, NCDOT Division

#### UCPRPO

James Salmons

#### NCDOT

Kevin Bowen, NCDOT-Division 4  
Carlos Moya, NCDOT TPD  
Grey Keeter, NCDOT  
Bobby Liverman, NCDOT

#### Other

Neal Davis, JCATS  
Grona Jones, City of Wilson  
Robert Hiatt, UCPCOG  
Bob League, Rocky Mount MPO  
Jordan Reedy, Rocky Mount MPO  
Dion Viventi, Rocky Mount Airport

### Introduction

1. *Welcome & Introductions – Adam Tyson – TCC Vice Chair*  
Mr. Adam Tyson welcomed everyone and asked everyone to introduce themselves and then called the meeting to order.
2. *Approval of Agenda and September 14, 2021 Minutes*  
Mr. Tyson asked if everyone had an opportunity to review the agenda and Minutes for the September 13, 2021, TCC meeting and asked if anyone had any additions to be made to either to the agenda or minutes. There being none and **UPON A MOTION** by Bill Bass (City of Wilson), second by Katina Braswell (Edgecombe), the agenda and minutes for the September 13, 2021, were unanimously approved as written.
4. *Member Updates*  
Each member provided a brief highlight of activities within each member's jurisdiction.

### Decision Items

5. *Town of Tarboro CMAQ Application*  
Members were provided with a copy of a Resolution of Support for allocating to the Town of Tarboro \$603,240 for FY23 CMAQ project application. Ms. Catherine Grimm provided a detailed description of the proposed FY23 project. After further discussion it was reported that the Town of Selma was going to be unable to utilize the FY22 CMAQ funds allocated to the Town last year by the TAC. The Town of Tarboro requested the FY22 CMAQ funding that was allocated to the Town of Selma be re-allocated to the Town of Tarboro to help complete its FY18 CMAQ project that was delayed due to the NCDOT cash crises and increases in materials and labor costs. **UPON A MOTION** by Stephen Wensman (Smithfield), second by Ms. Wendy Oldham (Wilson's Mills) the re-allocation of the FY22 CMAQ funds in the amount of \$603,240 was recommended to the TAC for adoption with the approval of the Town of Selma and NCDOT. After additional discussion and **UPON A MOTION** by Stephen Wensman (Smithfield), second by Bill Bass (City of Wilson) the Resolution of Support for allocating \$603,240 to the Town of Tarboro's FY23 CMAQ project was unanimously adopted and recommended to the TAC for adoption.
6. *Election of new TCC Chair and Vice Chair*  
Vice Chair Mr. Adam Tyson (Nash) opened the nominations for Chair. **UPON A MOTION** by Mr. Bill Bass (City of Wilson) and seconded by Mr. Stephen Wensman (Smithfield), Mr. Adam Tyson (Nash) was nominated and elected to be Chair of the TCC. Next, Vice Chair Mr. Adam Tyson (Nash) opened the nominations up for Vice Chair and Mr. Stephen Wensman (Smithfield) volunteered to be Vice Chair and **UPON A MOTION** by Mr. Bill Bass (City of Wilson) and seconded by Ms. Catherine Grimm (Tarboro), Mr. Stephen Wensman (Smithfield) was elected to Vice Chair of the TCC.

# UPPER COASTAL PLAIN RURAL PLANNING ORGANIZATION

## Discussion

### 7. *Prioritization P6 Update*

Members were provided with a list of all UCPRPO P6 project scores released on November 12, 2021. Everyone was reminded that P6 has been halted and that the scores were for informational purposes only. There would be no local input points will be assigned. Ultimately over 2,300 projects in all six modes were scored. Members were then provided with the most recent P6 schedule. It was reported that the STI Workgroup was working through developing a process to allow some flexibility in reprogramming projects. Training for Divisions and MPOs/RPOs is expected within the next couple of months. The final STIP is expected to be adopted by the Board of Transportation by summer 2023. NCDOT expects to have a draft STIP developed by April or May 2022.

### 8. *Review of Draft Public Participation Plan (PPP)*

The draft UCPRPO Public Participation Plan (PPP) was provided to all members in the agenda packet. The PPP provides a guidance and policy in engaging the public in the transportation process. Members were asked to provide comments by February 15, 2022 so any modifications could be applied prior to the March 2, 2022 TCC meeting when the TCC will be asked to adopt the plan for recommendation to the TAC for adoption.

### 9. *Review of Draft Planning Work Program (PWP) for FY23*

The UCPRPO adopts their Planning Work Program (PWP) annually. A draft PWP and local 20% match requirement was provided in the agenda packet. The amount allocated to the UCPRPO for FY23 is \$140,048.00. Members were asked to review and provide any comments by February 1<sup>st</sup>. The final version will be presented to the TCC for consideration for approval to recommend adoption by the TAC at the March meeting.

### 10. *Neuse River Trail Clayton to Smithfield Feasibility Study Update*

The John R McAdams was the selected consultant to help complete the Neuse River Trail Clayton to Smithfield Study. The Core Stakeholder Workgroup held their initial kick off meeting on December 1, 2021. The project team will be reaching out for public input and performing property owner interviews in the coming months. The team completed one field visit along Buffalo Rd as one option for the trail. The next field visit is scheduled for January 7, 2022 and members were invited to join the team. It was reported that the NC Budget includes \$29.24M for development of trails designated as NC State Parks Trails and that this project may be a good candidate for funding. It was reported that the Nash County Board of Commissioners passed a resolution of support for the Triangle Trails Initiative.

### 11. *Complete Streets Policy updated Implementation Plan*

A draft Complete Streets Implementation Guide was provided to members in their agenda packet. The new implementation guide will need to be an identified need by the project manager. Evaluation of need will include local community input. In addition, members were informed of the NCDOT Bicycle Helmet Initiative which provides helmets to local communities. The deadline to submit applications is February 4, 2022.

### 12. *US 264 Receives Interstate Designation as I-587*

It was reported that the US 264 highway between the City of Wilson and Greenville has received the I-587 Interstate designation.

## Reports

### 13. *US 70 Commission*

The US 70 Commission met on December 9, 2021 virtually. NCDOT Board Member Melvin provided an update on the newly opened CCX Terminal Facility. The State Chief Engineer gave a brief update on funding bills recently passed by the State and US Congress. Both Division 2 and Division 4 provided updates on all the projects along the corridor. The US 70 Commission passed a resolution of support for NCDOT to fund the I-42 projects in Princeton and Kinston. Project R-5829B in Princeton is within the UCPRPO and is currently in the STIP but may be delayed due to over programming with R/W to begin 2025. The project includes GARVEE Bond Funding.

### 14. *Hwy 17/64 Association*

There was no report at this time.

# UPPER COASTAL PLAIN RURAL PLANNING ORGANIZATION

## 15. *Legislative Update*

An update was provided on the recently passed NC State Budget and the Federal Infrastructure Investment and Jobs Act (IIJA) or Bipartisan Infrastructure Deal (BID).

## 16. *NCDOT Division 4*

Jennifer Collins (Division 4) reported that the Workgroup was continuing to work through the final stages of the P6 STIP development and that the Division would be reaching out to local communities for potential input due to funding availability. Sam Lawhorn reported that the W-5600 US 70 Interstate upgrade that includes two interchanges in Wilson's Mills is approximately 20% complete with a 2025 estimated completion year. The I-95 project in Micro is now complete. A small project in Princeton to close some of the cross overs is scheduled to start this Spring. There have been several crashes in these areas.

## 17. *NCDOT Planning Division (TPD)*

Carlos Moya (TPD) provided the TPD January 2022 newsletter to all members. He reported that NCDOT was awarded the National Safety Award with their effort to place high-visibility markings that have resulting in a 13% reduction in lane departure crashes. The NCDOT is also working new Integrated Project Delivery to help maximize efficiency in delivering projects. In addition, the Department is working on climate change resiliency plans to help better the State of North Carolina position itself in dealing with ongoing changes in the climate.

## **Other Business**

### 18. *TCC Member Comments*

Mr. Adam (Nash) thanked Bob League (Rocky Mount MPO) for his service in working with the Rocky Mount MPO and enjoyed working with him over the years. Ms. Catherine Grimm congratulated Bob League for his retirement.

## **Public Comment**

### 19. *Public Comment*

There was no public comment.

## **Upcoming meeting:**

The next meeting is tentatively scheduled for March 1, 2022, at 2:00pm.

**UPON A MOTION** from to adjourn Steven Wensman (Smithfield) and a second motion was made by Catherine Grimm (Tarboro) and the meeting was adjourned.

Respectfully submitted,

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Adam Tyson, TCC Chair

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James M. Salmons, UCPRPO



# NC CLEAN ENERGY TECHNOLOGY CENTER

Advancing Clean Energy for a Sustainable Economy

## NC Clean Energy Technology Center is Exploring Creating a Clean Cities Coalition for Unrepresented Regions of North Carolina



### What are Clean Cities Coalitions?

The Clean Cities Coalitions were originally created by the U.S. Department of Energy in order to reduce reliance on petroleum products and improve air quality. Clean Cities coalitions do this by convening partnerships of public and private stakeholders to share information and resources regarding alternative fuels and advanced vehicle technologies that reduce fuel use and related air pollution.

### Why is there a need for a fourth Clean Cities Coalition in North Carolina?

Large swaths of North Carolina are currently unrepresented by Clean Cities Coalitions. These areas have less access to the support services offered by Clean Cities Coalitions. North Carolina (NC) has three Clean Cities Coalitions, represented by three Regional Councils of Governments, representing 44% of NC's population, around the Asheville, Charlotte, and Raleigh-Durham metro areas. The North Carolina Clean Energy Technology Center (NCCETC) is seeking partners to form an additional Clean Cities Coalition to provide alternative fuel initiatives to rural and underserved communities in the Eastern, Northeastern, and Central regions and will reach an additional 45% of North Carolina's population.

### Background on the NC Clean Energy Technology Center

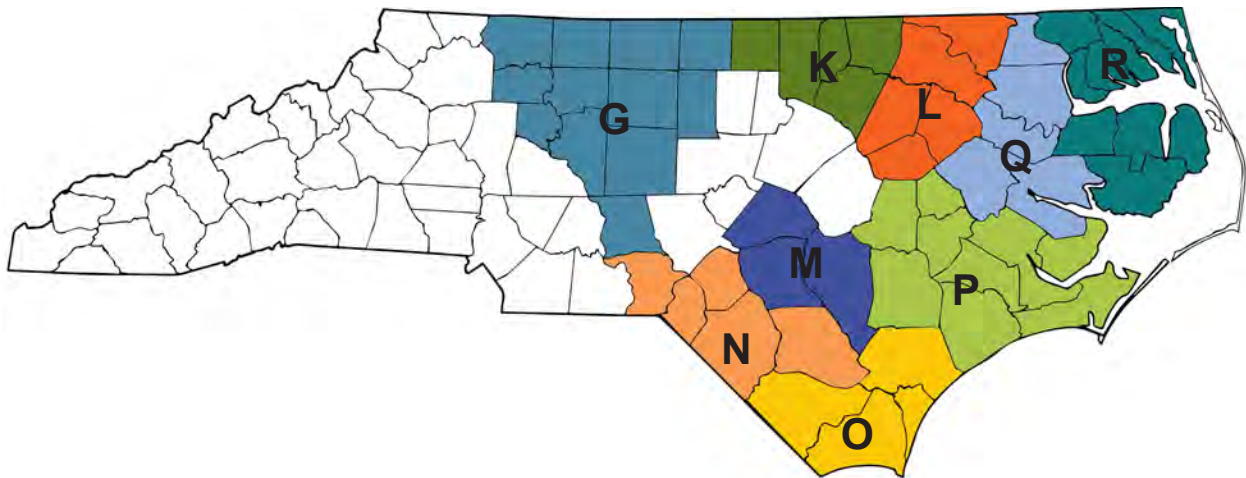
The NC Clean Energy Technology Center is located on North Carolina State University's (NCSU) campus in the College of Engineering, and is one of two land-grant universities in North Carolina. NCSU's Cooperative Extension offices operate in all 100 counties in North Carolina, providing resources and training to the public on topics such as agriculture and natural resource management. NCCETC's mission is to advance a sustainable energy economy by educating, demonstrating, and providing support for clean energy technologies, practices, and policies. NCCETC has over 30 years of experience in forming partnerships and providing technical assistance with industries, academia, governments, profit, and nonprofit organizations. NCCETC already manages education and outreach activities related to clean transportation, such as the annual Sustainable Fleet Technology Conference & Expo, alternative fuel vehicle demonstrations and ride and drives, and online webinars on topics related to sustainable fleet management.



### How can my organization be involved?

By joining our coalition as a stakeholder, you will be supporting the clean fleets, alternative fuels, and sustainable transportation across North Carolina. As a fleet, you have access to resources that will provide guidance on ways that you can improve the efficiency and sustainability of your vehicles. As a manufacturer or trade organization, you will have access to a network of partners and organizations that are expanding their infrastructure and fleets. Our staff can also provide assistance by providing advice on available technologies and available grant funds that can be applied for to help offset the costs of installing new technologies. There will be quarterly stakeholder meetings that you can attend in person or virtually to learn more about these technologies and network with others in your region who are also working to improve the sustainability of their vehicle fleets.

### Eastern and Central Clean Fuels Coalition Coverage Areas



#### REGION G

Alamance, Caswell, Davidson, Guilford, Montgomery, Randolph, Rockingham, Davie, Forsyth, Stokes, Surry and Yadkin



#### REGION K

Franklin, Granville, Person, Vance and Warren



#### REGION L

Edgecombe, Halifax, Nash, Northampton and Wilson



#### REGION M

Cumberland, Harnett and Sampson



#### REGION N

Bladen, Hoke, Richmond, Robeson and Scotland



#### REGION O

Brunswick, Columbus, New Hanover and Pender



#### REGION P

Carteret, Craven, Duplin, Greene, Jones, Lenoir, Onslow, Pamlico and Wayne



#### REGION Q

Beaufort, Bertie, Hertford, Martin and Pitt



#### REGION R

Camden, Chowan, Currituck, Dare, Gates, Hyde, Pasquotank, Perquimans, Tyrrell and Washington

# Clean Transportation Program

Electric Vehicles and Charging Infrastructure

NGVs, Propane Vehicles and Fueling Infrastructure

Ethanol, Biodiesel and Other Biofuels

Other Emissions Mitigation Technologies and Programs

# Clean Transportation Program

- We work to propel the development, awareness and use of alternative fuels and advanced transportation technologies through:
  - technical assistance, including trainings and fleet assessments
  - education and outreach initiatives, including workshops, meetings, conferences and marketing campaigns highlighting the benefits of using clean transportation technologies
  - administering clean transportation technology grants



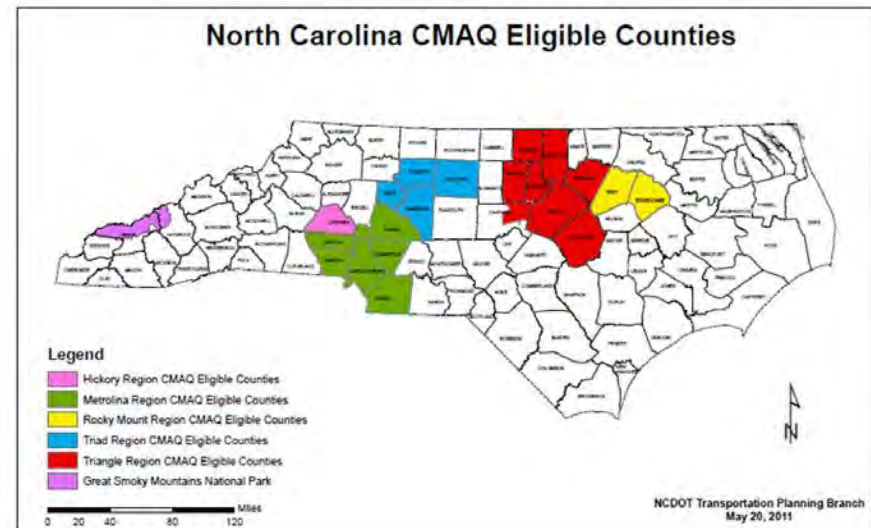


# Clean Transportation Overview

Opportunities	Services Provided	Targeted Sectors	Benefits
Alternative Fuels (propane, natural gas, biofuels, electric vehicles)	Assessments Public education Technical training	Public and private fleets Transit agencies General public	Fuel savings; emissions reductions; shifting to domestic fuels
Vehicle utilization, idle reduction technologies, and telematics	Assessments Fleet manager workshops	Public and private fleets	Fuel savings, maintenance savings, increased safety for drivers, emissions reductions
Research	Policy studies Overviews of different transportation technologies	State or federal agencies, transit agencies	Research studies can be applied to support various transportation applications that can support policy or technology development or implementation

# Clean Fuels and Advanced Technology (CFAT) Project

- The CFAT project deploys federal Congestion Mitigation Air Quality (CMAQ) funding received from the N.C. Department of Transportation (DOT)
- Those funds provide direct financial assistance to numerous clean transportation projects each year for a variety of public and private entities, all focused on reducing transportation-related air pollution emissions
- The funds focus on 24 CMAQ-eligible counties currently in “maintenance” status under federal air quality rules, though electric charging infrastructure can be funded statewide
- We are awaiting our contract for these funds and hope to put out an RFP in the late Winter/ early Spring.



# CFAT Project Overview Cont'd

- Over past 15 years, we have provided \$11.9M in federal funds to help private and public fleets in NC purchase clean transportation technologies to improve NC air quality

Some projects funded to date:

- 110 Infrastructure projects
- 327 Alternative fuel vehicles
- 39 Hybrid vehicles
- 74 Diesel retrofits
- 128 Propane retrofits
- 310 Telematics units

# Clean Transportation: Fleet Education

- The Sustainable Fleet Technology webinars series provides virtual trainings on topics related to electric vehicles, fuel efficiency, and other ways of improving your fleet's sustainability
- Sustainable Fleet Technology Conference
  - In-person conference August 30-September 1, 2022 at Durham Convention Center
  - [www.SustainableFleetExpo.com](http://www.SustainableFleetExpo.com)



# Clean Transportation: Public Education

- In Person Public Outreach/Ride and Drive Events
  - We organize electric vehicle displays outside sporting events and other events, such as Earth Day Festivals
- Student Art Contest
  - In March through April, North Carolina K-12 students can submit artwork that is voted on through Facebook. Winners have their artwork displayed on billboards across the state.

# NC DEQ VW Settlement Partner

- Table 3 of the Historically Under-Resourced Counties Outreach Program in Phase 2 of the VW Mitigation Plan describes Edgecombe, Halifax, Nash, Northampton and Wilson counties to receive maximum funds for the VW Settlement.
- NCCETC can provide guidance on the application process for Eastern and Central North Carolina Clean Cities stakeholders.
- The VW RFP for Transit and Shuttle bus Replacements under Phase 2 is currently open. The RFP for DC Fast Chargers along priority corridors will be released in mid-February.

# Eastern and Central North Carolina Clean Fuels Coalition

- Created by US Department of Energy to reduce reliance on petroleum products and improve air quality.
- Convene public/private stakeholder partnerships to share alternative fuel and advanced technologies resources and information that reduce fuel use and related air pollution.
- Seeking partners in Central, Eastern and Northeastern NC
- Free of charge
- Benefits include educational opportunities, networking opportunities, and guidance on funding opportunities. We will work with stakeholders on developing workshops and trainings in your regions.

# Eligible Stakeholder Groups

- Federal, State and local governments such as City, Town and County Councils, or a government as a whole
- Utilities, Electric Coops, and other alternative fuel providers
- Vehicle dealerships, fuel and recharging equipment suppliers
- Private fleets, taxis, delivery fleets and private refuse haulers
- School districts, Colleges and universities
- Airports, port authorities, and Transit agencies
- Alternative fuel vehicle and engine manufacturers
- Environmental organizations
- Local businesses and other stakeholders



# How to Join

- Use your internal processes to decide as an organization whether you wish to join (often a board vote)
- Sign-On as a stakeholder using the Google Form so that we know who the point of contact is and your specific interests.
- In the Google form, you can indicate whether your organization can be listed as a signatory on the public sign-on letter supporting the creation of the coalition. This letter will ultimately be sent to the U.S. Department of Energy.

# Contact Information

For all follow-up inquiries, please contact:

**Alrik Lunsford**

Clean Transportation Extension Specialist

North Carolina Clean Energy Technology Center

North Carolina State University

Office: 919-515-0352

Cell: 919-949-4094

Email: [aklunsfo@ncsu.edu](mailto:aklunsfo@ncsu.edu)

[www.cleantransportation.org](http://www.cleantransportation.org)

[www.fuelwhatmatters.org](http://www.fuelwhatmatters.org)

# UPPER COASTAL PLAIN RURAL PLANNING ORGANIZATION

North Carolina State University  
North Carolina Clean Energy Technology Center Campus Box 7409  
Raleigh, NC 27695

March 9, 2022

## **RE: Support for a new Eastern and Central NC Clean Fuels Coalition**

To whom it may concern:

We, the Upper Coastal Plain Rural Transportation Planning Organization (UCPRPO), are writing in support of the formation of an additional Clean Cities Coalition in North Carolina, serving currently unserved regions in eastern, northeastern, and central North Carolina. Our organizations are joining as stakeholders of the Eastern and Central North Carolina Clean Fuels Coalition, led by the NC Clean Energy Technology Center (NCCETC), part of the College of Engineering at NC State University.

The NC Clean Energy Technology Center is uniquely situated to lead a new Clean Cities coalition. NCCETC is recognized as one of the premier providers of technical assistance and education on the topic of clean transportation technologies in the Southeast. The Sustainable Fleet Technology conference and webinar series has provided in-depth information on topics related to sustainable transportation and convened industry experts, fleet managers, and other decision-makers to share information on best practices in sustainable fleet management. As part of NC State University, NCCETC is also able to leverage the resources of the university, including the extension offices located in every North Carolina county.

The NC Clean Energy Technology Center has administered the Clean Fuels Advanced Technology (CFAT) grant since 2006. The purpose of the project is to reduce transportation related emissions in NC that cause air quality concerns. Using these funds, NCCETC has organized trainings and other educational efforts around alternative fuels, as well as providing grants for the purchase of clean transportation technologies. As of 2020, this project has awarded over \$11.9 M in federal funding to private and public fleets throughout the state and helped them purchase technologies to improve NC air quality. NCCETC has partnered with the Piedmont Triad Regional Council, Kerr Tar Council of Governments, and the Upper Coastal Plains Council of Governments to provide trainings in their regions on alternative fuels and clean transportation technologies.

North Carolina currently has three Clean Cities Coalitions, representing 44% of NC's population, around the Asheville, Charlotte, and Raleigh-Durham metropolitan areas. The creation of a fourth coalition, representing the eastern and northeastern counties of the state and the central Piedmont Triad region, would greatly increase the percentage of the population represented by a Clean Cities coalition and increase the number of rural and historically underrepresented counties served by a Clean Cities coalition. Currently 79 of North Carolina's 100 counties are not represented. Representation through a Clean Cities coalition is imperative for applying for certain federal funds. Clean Cities coalitions also provide valuable educational opportunities to stakeholders in their regions through technical assistance, trainings, and workshops. Expanding the geographic areas

# UPPER COASTAL PLAIN

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## RURAL PLANNING ORGANIZATION

represented by a Clean Cities coalition in North Carolina will help to reduce the state's dependence on foreign oil, reduce transportation related emissions, and improve public health.

Therefore, we believe the Eastern and Central North Carolina Clean Fuels Coalition will benefit rural and underserved communities within the central, eastern, and northeastern regions of North Carolina and we look forward to working together with the NC Clean Energy Technology Center a stakeholder in a new coalition to reduce transportation emissions, improve resilience in the face of climate change, and improve the sustainability of our transportation system.

Sincerely,

C.B. Brown TAC Chair  
Upper Coastal Plain Rural Planning Organization

2021

# Public Participation Plan

Upper Coastal Plain RPO

Upper Coastal Plain RPO  
120 W. Washington St., Suite 2110  
Nashville, NC 27856



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## Purpose

Public involvement is a very important component of the rural planning organization input and decision-making processes. Public involvement is synonymous with the term “public participation.” It is specifically identified in the enabling state legislation (NCGS 136-212) as being among the core duties and responsibilities of rural planning organizations in North Carolina. It is also recognized as a necessary element of the transportation planning process in major federal surface transportation legislation and regulations. This federal legislation includes the 2012 Moving Ahead for Progress in the 21<sup>st</sup> Century Act (MAP-21), the Americans with Disabilities Act of 1990 and the Clean Air Act Amendments of 1990. Public involvement has also been recognized in a 1997 federal executive order pertaining to environmental justice assurances. These assurances protect low-income and minority populations from bearing disproportionate impacts resulting from transportation decisions. Effective public involvement will promote sound decision making and will support the achievement of desirable rural transportation planning goals.

The purpose of the Upper Coastal Plain Rural Transportation Planning Organization (RPO) Public Involvement Plan (Plan) is to provide guidance and policy in engaging the public in the transportation planning process. The Plan has the following objectives:

1. Create a well-informed public that contributes to transportation decision-making in a meaningful way
2. Engage the public early and continuously in the transportation planning process
3. Develop a public education program on Upper Coastal Plain RPO activities
4. Assist the Upper Coastal Plain RPO in developing specific transportation projects that reflect the interests and needs of the community
5. Gain the support and trust of the public
6. Satisfy the requirements of N.C.G.S. § 136-212 regarding duties of a RPO

The Plan is not intended to preempt any public involvement activities conducted by the North Carolina Department of Transportation (NCDOT) or any local governments within the Upper Coastal Plain RPO region.

## Forms of Public Involvement

### A. Public Outreach

Public Outreach is the process of informing the public about the transportation planning process, specific transportation projects, and activities of the Upper Coastal Plain RPO. Typical public outreach strategies include, but will not be limited to, the following: Open RTCC and RTAC meetings, development of an RPO web site, newsletters, press releases, open houses, and presentations to civic organizations and other interested groups.

One or more of the following specific measures will be used, as appropriate, to meet the needs of the public, the RPO, and NCDOT for a given transportation plan, project, or program:



### **Notification of Meetings**

Notification of Upper Coastal Plain RPO meetings will be posted on the UCPRPO website and may be sent to news media in the region. These notifications will generally be made by electronic means, although other methods may be used as appropriate. UCPRPO staff will maintain an email list for this purpose and will add to the list any media outlet that requests addition. Additionally, UCPRPO staff will provide electronic notification to citizens/stakeholders who request to receive these notifications, or who provide contact information to UCPRPO.

### **Posting of Draft and final Planning Documents**

Copies of draft and final versions of certain planning documents will be posted on the Upper Coastal Plain RPO's website, and may be distributed to Upper Coastal Plain RPO member governments for posting on individual county and town websites.

Copies of draft and final versions of certain planning documents will also be made available for public review on the Upper Coastal Plain RPO's website.

### **Press Releases**

The Upper Coastal Plain RPO may issue press releases from time-to-time detailing significant actions of the RPO. These actions may include:

1. Adoption of Long-Range Regional Transportation Plan
2. Adoption of Highway Project Priority List
3. Adoption of Significant Planning Policies and/or Documents

### **Open Houses**

Open houses may be held to provide information on transportation projects and Upper Coastal Plain RPO activities to the public in an informal setting. Open houses will have no fixed agendas or formal presentations. Planning documents, project maps, and other transportation-related information will be displayed. RPO staff and committee members will be available to provide details and answer questions.

### **Presentations to Civic Organizations**

Presentations will be made to interested civic organizations on Upper Coastal Plain RPO activities, the transportation planning process in general, or specific transportation projects upon request. Presentations will be made by Upper Coastal Plain RPO staff and/or NCDOT staff.

Public Outreach activities will include efforts to involve traditionally underserved groups (i.e., minorities, elderly, low-income persons) in the transportation planning process. These efforts may include, but not be limited to, the following:

1. Identifying areas in the Upper Coastal Plain RPO region with concentrations of minority, elderly, and low-income populations
2. Sending notification of meetings, public hearings, and open houses to County Health Departments, Senior Centers, and/or Community Centers for posting
3. Publishing notification of meetings, public hearings, and open houses in both English and Spanish when feasible

## UCPRPO Website

UCPRPO will maintain a website to serve as a primary method for sharing information with the public. The website will contain, at minimum (but not limited to):

- RTCC & RTAC meeting agendas and minutes
- A roster of current RTCC & RTAC members
- Information on Comprehensive Transportation Plans
- Information on project selection and prioritization for the Strategic Transportation Investments (STI) process
- Contact information

The website ([www.ucprpo.org](http://www.ucprpo.org)) may also include other materials, as needed, to help the public understand the plans and activities underway by UCPRPO and its local/state partners.

## B. Public Input

Public Input is the process of gathering the views, opinions, and ideas of interested individuals and groups in the transportation planning process. Opportunities for public input provided by the Upper Coastal Plain RPO may include, but are not limited to, the following:

### Public Comment at Upper Coastal Plain RPO Meetings

Upper Coastal Plain RPO meetings are open to the public and provide opportunity for public comment. The UCPRPO will offer virtual meeting capabilities when available.

### Public Hearings

Public hearings will be held by the Upper Coastal Plain RPO's Rural Advisory Committee (RTAC) prior to taking formal action on specific planning documents. These actions may include:

1. Endorsement of Long Range Regional Transportation Plan
2. Amendment to Long-Range Regional Transportation Plan
3. Adoption of TIP Candidate Highway Project Priority List

### Open Houses

Open houses will be held to provide information on transportation projects to the public in an informal setting. The open houses also provide the public an opportunity to provide comments. Open houses will have no fixed agendas or formal presentations. Planning documents, project maps, and other transportation-related information will be displayed. RPO staff and committee members and/or NCDOT staff will be available to provide details and answer questions.

### Surveys

Surveys may be developed to gauge citizen opinion on specific transportation planning issues and/or projects. Survey content, method of distribution, and geographic target area will be dependent on the specific transportation planning issue or project.

## Workshops

Workshops will be in the form of small group discussions used to gather views and opinions on a single transportation topic or project. The workshops will provide detailed information on the specific issue and will allow for in-depth discussion by invited key stakeholders, local government officials, and citizens.

## Schedule of Public Involvement

### A. Regular Public Involvement Opportunities

#### Planning Documents

All documents, resolutions, meeting minutes, etc. adopted by the Upper Coastal Plain RPO are kept at the Upper Coastal Plain RPO office located within the Nash County office building at 120 W. Washington St. Suite 2110, Nashville, NC. These documents will be made available for public review upon request.

#### Meetings

Regular meetings of the Upper Coastal Plain RPO's Rural Transportation Coordinating Committee (RTCC) and Rural Transportation Advisory Committee (RTAC) are open to the public. A timely opportunity for public comment on the Draft STI Candidate Project Priority List and the Long Range Regional Transportation Plan will be made available at one RTCC and one RTAC meeting. Notification of the meetings will be posted on the UCRPO's website.

#### Public Hearings

Public hearings will be scheduled by the UCRPO RTAC and staff prior to taking formal action on certain planning documents. Notification of all public hearings held by the Upper Coastal Plain RPO may be sent to news media in the region and will be posted on the UCRPO website. Public hearings will typically be held at the beginning of a regular RTAC meeting but may also be held as standalone meetings if deemed appropriate by the RTAC. Public hearings will consist of a presentation followed by a period for formal public comments and questions. All comments and questions that are received will become public record and will be considered by the RTAC.

#### Press Releases

Press releases issued by Upper Coastal Plain RPO may be sent to news media within the region.

### B. Public Involvement for Specific Activities

Public involvement strategies will vary depending on the particular issue or project for which public comment is desired. Typical actions for specific activities of the Upper Coastal Plain RPO may include, but are not limited to:

#### Comprehensive Transportation Plan (CTP)

- Workshops
- Regular Meetings of RTCC and RTAC
- Public Hearing
- Posting of Draft and Final Document
- Presentations to Civic Organizations

## **Prioritization of Projects for Recommendation to North Carolina's Transportation Improvement Plan (TIP)**

- Regular Meetings of RTCC and RTAC
- Posting of Draft and Final Document on UCPRPO website

### **Specific Projects/ Issues**

- Press Releases
- Workshops
- Regular Meetings of RTCC and RTAC
- Presentations to Civic Organizations
- Surveys

## **C. Outreach to Environmental Justice/Title VI Communities**

Public outreach activities will also include efforts to involve traditionally-underserved groups—including minority, elderly, disabled, and low-income persons—in the transportation planning process. These efforts will include, but not be limited to, the following:

- Identifying communities and other areas in the TARPO region with concentrations of underserved populations, based on the mapping of available Census and American Community Survey data including organizations that deal directly with underserved communities on project/plan stakeholder lists or email lists
- Posting notifications of meetings and events in the County Senior Citizen Centers ○ Ensuring that TARPO meetings are held in ADA-accessible facilities and that reasonable accommodations are made for hearing-impaired and visually impaired persons to participate in TARPO activities (with advance notice)
- Ensure that TARPO activities follow Title VI requirements with regard to Limited English Proficiency
- In addition, the UCPRPO will follow the public involvement guidelines in Appendix B.

## **Response to Public Input**

Public involvement may be documented in a variety of ways. Comments received during a meeting of the Upper Coastal Plain RPO's RTCC or RTAC will be included in the meeting minutes. Also, any comments received during a public hearing held by the Upper Coastal Plain RPO's RTAC will be included in the meeting minutes. Written comments received during workshops, open houses, or presentations to civic organizations will be presented to the RTCC and RTAC, and kept on file. Results of surveys will be compiled, summarized, presented to the RTCC and RTAC, and kept on file.

Significant public comments may be included as appendices in formal documents or plans for which they were made.

# Appendices

## Appendix A: Key Stakeholders

### Local Governments

County of Edgecombe	Town of Kenly	Town of Selma
County of Johnston	Town of Leggett	Town of Sharpsburg
County of Nash	Town of Lucama	Town of Sims
County of Wilson	Town of Macclesfield	Town of Smithfield
Town of Bailey	Town of Micro	Town of Speed
Town of Benson	Town of Middlesex	Town of Spring Hope
Town of Black Creek	Town of Momeyer	Town of Stantonsburg
Town of Castalia	Town of Pine Level	Town of Tarboro
Town of Clayton	Town of Pinetops	Town of Whitakers
Town of Conetoe	Town of Princeton	City of Wilson
Town of Dortches	Town of Princeville	Town of Wilson's Mills
Town of Elm City	Town of Red Oak	
Town of Four Oaks	Town of Saratoga	

### Other Governmental

North Carolina Department of Transportation  
Edgecombe County Transportation Needs Committee  
Johnston County Transportation Advisory Committee  
Nash County Transportation Committee  
(Wilson County Transportation Committee - TBD)  
Rocky Mount MPO  
Capital Area MPO  
Town of Nashville  
City of Rocky Mount

## Chambers of Commerce

### Tarboro Edgecombe Chamber of Commerce

500 N Main St, Tarboro, NC 27856  
Tarboro, NC 27886  
Ph: 252-823-7241  
Fax: 252-823-1499  
<https://www.tarborochamber.com>

### Carolina Gateways Partnership

427 Falls Road  
Rocky Mount, NC 27804  
Ph: 252-442-0114  
Fax: 252-442-7315  
<https://econdev.org>

### Triangle East Chamber of Commerce

1115 Outlet Center Dr  
Smithfield, NC 27577  
Ph: 919-934-9166  
Fax: 919-934-1337  
<https://www.triangleeastchamber.com>

### Kenly Area Chamber of Commerce

P.O. Box 190  
Kenly, NC 27542  
Ph: 919-284-5513  
Fax: 919-284-1179  
[kacc@embargmail.com](mailto:kacc@embargmail.com)

## Economic Development Commissions

### Carolina Gateways Partnership

427 Falls Road  
Rocky Mount, NC 27804  
Ph: 252-442-0114  
Fax: 252-442-7315  
<https://econdev.org>

### Johnston County Economic Development

P.O. Box 1179  
Smithfield, NC 27577  
Ph: 919-989-5001  
Fax: 919-989-5178  
<https://www.growwithjoco.com>

### Four Oaks Chamber of Commerce

202 N Main St  
Four Oaks, NC 27524  
Ph: 919-963-4004  
Fax: N/A  
<https://fouroakschamber.com>

### Benson Area Chamber of Commerce

122 E Main St  
Benson, NC 27504  
Ph: 919-894-3825  
Fax: 919-894-1052  
<https://www.benson-chamber.com>

### Wilson Chamber of Commerce

200 West Nash St.  
Wilson, NC 27894  
Ph: 252-237-0165  
Fax: 252-243-7931  
<https://www.wilsonncchamber.com>

### Clayton Chamber of Commerce

301 East Main St.  
Clayton, NC 27520  
Ph: 919-553-6352  
Fax: 919-553-1758  
[chamber@claytonchamber.com](mailto:chamber@claytonchamber.com)

### Wilson County Economic Development Council

126 West Nash St.  
Wilson, NC 27894  
Ph: 252-237-1115  
Fax: 252-237-1116  
<https://www.wilsonedc.com>

### Nash County Economic Development

120 W Washington St  
Nashville, NC 27856  
Ph: 252-462-2021  
<https://selectnashnc.com>

## Regional Organizations

### Upper Coastal Plain Council of Governments

121 Nash St N  
Wilson, NC 27893  
Ph: 252-234-5952  
Fax: 252-234-5971

<https://www.ucpcog.org>

### Triangle J Council of Governments

4307 Emperor Blvd, Suite 110  
Durham, NC 27703  
Ph: 919-549-0551  
Fax: 919-549-9390

<https://www.tjcog.org>

## Public Transportation Providers

### Tar River Transit

100 Coastline St #315  
Rocky Mount, NC 27804  
Ph: 252-972-1174  
Fax: N/A

<https://www.tarrivertransit.org>

### Johnston County Area Transit

1363 W. Market St.  
Smithfield, NC 27577  
Ph: 919-202-5030  
Fax: 919-202-5032  
info@jcats.org

### Wilson County Transit

2201 Miller Rd. South  
Wilson, NC 27893  
Ph: 252-399-2817  
Fax: 252-399-2770

<https://www.wilson-co.com/departments/transportation>

### Wilson Transit System - RIDE

320 E. Nash St.  
Wilson, NC 27893  
Ph: 252-291-2850  
Fax: N/A

<https://www.wilsonnc.org/residents/all-departments/public-works/wilson-transit-ride-wilson-industrial-air-center/ride>

### Rocky Mount – Wilson Regional Airport

7265 Air Terminal Dr.  
Elm City, NC 27822  
Ph: 252-446-7057  
Fax: 252-985-3728

<https://krwiairport.com>

### Wilson Industrial Air Center

4545 Airport Dr.  
Wilson, NC 27896  
PO Box 10  
Wilson, NC 27894  
Ph: 252-291-8810 (Airport)  
Ph: 252-399-2488 (office)

<https://www.wilsonnc.org/residents/all-departments/public-works/wilson-transit-wilson-industrial-air-center/wilson-industrial-air-center>

## Appendix B: Title VI Public Involvement

Effective public involvement is a key element in addressing Title VI in decision-making. This **Public Participation Plan** describes how Upper Coastal Plain Rural Planning Organization (UCPRPO) will disseminate vital agency information and engage the public. We will seek out and consider the input and needs of interested parties and groups traditionally underserved by transportation systems who may face challenges accessing our services, such as minority and limited English proficient (LEP) persons. Underlying these efforts is our commitment to determining the most effective outreach methods for a given project or population.

General public involvement practices will include:

- Expanding traditional outreach methods. Think outside the box: Go to hair salons, barbershops, street fairs, etc.
- Providing for early, frequent and continuous engagement by the public.
- Use of social media and other resources as a way to gain public involvement.
- Coordinating with community- and faith-based organizations such as the Hispanic Liaison, educational institutions, and other entities to implement public engagement strategies that reach out specifically to members of affected minority and/or LEP communities.
- Providing opportunities for public participation through means other than written communication, such as personal interviews or use of audio or video recording devices to capture oral comments.
- Considering radio, television, or newspaper ads on stations and in publications that serve LEP populations. Outreach to LEP persons could also include audio programming available on podcasts.

### PUBLIC NOTIFICATION

We will inform people of their rights under Title VI and related authorities with regard to our program. The primary means of achieving this will be posting and disseminating the policy statement and notice. Additional measures may include verbally announcing our obligations and the public's rights at meetings, placing flyers at places frequented by targeted populations, and an equal opportunity tag-on at the end of radio announcements. The method of notification will be determined through an initial screening of the area.

### DISSEMINATION OF INFORMATION

Information on Title VI and other programs will be crafted and disseminated to employees, contractors and subrecipients, stakeholders, and the general public. Public dissemination efforts may vary depending on factors present, but will generally include: posting public statements setting forth our nondiscrimination policy in eye-catching designs and locations; placing brochures in public places, such as government offices, transit facilities, and libraries; having nondiscrimination language within contracts; including nondiscrimination notices in meeting announcements and handouts; and displaying our Notice of Nondiscrimination at all our public meetings.



At a minimum, nondiscrimination information will be disseminated on our website and on posters in conspicuous areas at our office(s). Project-related information and our most current Title VI-related information will be maintained online.

## **MEETINGS AND OUTREACH**

There is no one-size-fits-all approach to public involvement. A variety of comprehensive and targeted public participation methods will be used to facilitate meaningful public involvement. Methods for engaging stakeholders and target audiences, including traditionally underserved and excluded populations (i.e., minorities, youth, low-income, the disabled, etc.) will include the following:

### Public Relations and Outreach

Public relations and outreach (PRO) strategies aim to conduct well-planned, inclusive, and meaningful public participation events that foster good relations and mutual trust through shared decision-making with the communities we serve.

- We will seek out and facilitate the involvement of those potentially affected.
- Public events will aim to be collaborative, fun, and educational for all, rather than confrontational and prescriptive.
- Media plans will typically involve multiple channels of communication like mailings, radio, TV, and newspaper ads.
- Abstract objectives will be avoided in meeting announcements. Specific “attention-grabbing” reasons to attend will be used, such as “Help us figure out how to relieve congestion on [corridor name]” or “How much should it cost to ride the bus? Let us know on [date].”
- Efforts will be made to show how the input of participants can, or did, influence final decisions.
- We will do our best to form decision-making committees that look like and relate to the populations we serve.
- We will seek out and identify community contacts and partner with local community- and faith-based organizations that can represent, and help us disseminate information to, target constituencies.
- Demographic data will be requested during public meetings, surveys, and from community contacts and committee members.

### Public Meetings

“Public meeting” refers to any meeting open to the public, such as hearings, charrettes, open house and board meetings.

- Public meetings will be conducted at times, locations, and facilities that are convenient and accessible.
- Meeting materials will be available in a variety of predetermined formats to serve diverse audiences.
- An assortment of advertising means may be employed to inform the community of public meetings.

- Assistance to persons with disabilities or limited English proficiency will be provided, as required.

### Small Group Meetings

A small group meeting is a targeted measure where a meeting is held with a specific group, usually at their request or consent. These are often closed meetings, as they will typically occur on private property at the owner's request.

- If it is determined that a targeted group has not been afforded adequate opportunities to participate, the group will be contacted to inquire about possible participation methods, including a group meeting with them individually.
- Unless unusual circumstances or safety concerns exist, hold the meeting at a location of the target group's choosing.
- Share facilitation duties or relinquish them to members of the target group.
- Small group discussion formats may be integrated into larger group public meetings and workshops. When this occurs, the smaller groups will be as diverse as the participants in the room.

### Community Surveying

- Opinion surveys will occasionally be used to obtain input from targeted groups or the general public on their transportation needs, the quality or costs of our services, and feedback on our public outreach efforts.
- Surveys may be conducted via telephone, door-to-door canvassing, at community fairs, by placing drop boxes in ideal locations, or with assistance from other local agencies like social services.
- Surveys will be translated into languages other than English, when appropriate.



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

ROY COOPER  
GOVERNOR

J. ERIC BOYETTE  
SECRETARY

December 1, 2021

Mr. James Salmons, Planner  
120 West Washington Street, Suite 2110  
Nashville, North Carolina 27856

Subject: Upper Coastal Plain Rural Planning Organization FY 2023 allocation

Dear Mr. Salmons:

The North Carolina Department of Transportation has allocated Federal SPR (State Planning and Research) funds as detailed in the chart below:

<b>FY 2023 Upper Coastal Plain RPO Allocation</b>		
80% Federal SPR funds	20% local match	Total not-to-exceed work plan Federal + local match
<b>\$112,039</b>	<b>\$28,010</b>	<b>\$140,048</b>

The funds are available on a reimbursable basis according to an 80/20 cost share and are expected to be matched by a minimum 20% local funds.

Reimbursement for planning expenses should be made through the invoice submittal procedure as outlined by the RPO Administrative Procedures. Reimbursements will only be made for transportation planning expenses incurred in executing the work tasks described in your approved FY 2023 PWP, which is due by May 16, 2022.

If you have any questions or concerns, please feel free to contact me at [jalavi@ncdot.gov](mailto:jalavi@ncdot.gov), (919)-707-0901.

Sincerely,

*Jamal Alavi*

Jamal Alavi, PE  
Director  
Transportation Planning Division

Cc: Carlos Moya, NCDOT  
Scott Walston, PE, NCDOT

FY 2022 (July 1, 2022-June 30, 2023)  
**PLANNING WORK PROGRAM**  
**ANNUAL FUNDING SOURCES TABLE**  
Upper Coastal Plain Rural Planning Organization (UCPRPO)

TASK CODE	WORK CATEGORY	RPO PROGRAM FUNDS			
		LOCAL 20%	State 0%	FEDERAL 80%	TOTAL
<b>I. DATA COLLECTION AND ASSESSMENT</b>					
<b>I-1</b>	<b>DATA COLLECTION AND ASSESSMENT</b>	\$ 1,800	\$ -	\$ 7,200	\$ 9,000
I-1.1	Highway				
I-1.2	Other Modes				
I-1.3	Socioeconomic				
I-1.4	Title VI				
<b>II. TRANSPORTATION PLANNING</b>					
<b>II-1</b>	<b>COMPREHENSIVE TRANSPORTATION PLAN (CTP) DEV</b>	\$ 1,000	\$ -	\$ 4,000	\$ 5,000
II-1.1	Develop CTP Vision				
II-1.2	Conduct CTP Needs Assessment				
II-1.3	Analyze Alternatives and Environmental Screening				
II-1.4	Develop Final Plan				
II-1.5	Adopt Plan				
<b>II-2</b>	<b>PRIORITIZATION</b>	\$ 4,400	\$ -	\$ 17,600	\$ 22,000
II-2.1	Project Prioritization				
<b>II-3</b>	<b>PROGRAM AND PROJECT DEVELOPMENT</b>	\$ 900	\$ -	\$ 3,600	\$ 4,500
II-3.1	STIP Participation				
II-3.2	Merger / Project Development				
<b>II-4</b>	<b>GENERAL TRANSPORTATION PLANNING</b>	\$ 6,000	\$ -	\$ 24,000	\$ 34,179
II-4.1	Regional and Statewide Planning				
II-4.2	Special Studies, Projects and Other Trainings				
<b>III. ADMINISTRATION OF TRANSPORTATION PLANNING AND POLICIES</b>					
<b>III-1</b>	<b>ADMINISTRATIVE ACTIVITIES</b>	\$ 5,200	\$ -	\$ 20,800	\$ 26,000
III-1.1	Administrative Documents				
III-1.2	TCC / TAC Work Facilitation; Ethics Compliance				
III-1.3	Program Administration				
<b>IV. DIRECT COSTS</b>					
<b>IV-1</b>	<b>PROGRAMMATIC DIRECT CHARGES</b>	\$ 4,836	\$ -	\$ 19,343	\$ 20,000
IV-1.1	Program-wide Direct Costs				
<b>IV-2</b>	<b>ADVERTISING</b>	\$ 100	\$ -	\$ 400	\$ 500
IV-2.1	News Media Ads				
<b>IV-3</b>	<b>LODGING, MEALS, INCIDENTALS</b>	\$ 600	\$ -	\$ 2,400	\$ 3,000
IV-3.1	Hotel Costs				
IV-3.2	Meal Costs				
IV-3.3	Incidentals				
<b>IV-4</b>	<b>POSTAGE</b>	\$ 50	\$ -	\$ 200	\$ 250
IV-4.1	Mailings				
<b>IV-5</b>	<b>REGISTRATION / TRAINING</b>	\$ 500	\$ -	\$ 2,000	\$ 2,500
IV-5.1	Conference Registration				
IV-5.2	Meeting / Workshop / Training Fees				
<b>IV-6</b>	<b>TRAVEL</b>	\$ 1,200	\$ -	\$ 4,800	\$ 6,000
IV-6.1	Mileage Reimbursement				
IV-6.2	Car Rental Costs				
IV-6.3	Other Travel Expenses				
<b>V. INDIRECT COSTS</b>					
<b>V-1</b>	<b>INDIRECT COSTS</b>	\$ 1,424	\$ -	\$ 5,695	\$ 7,119
V-1.1	Incurred Indirect Costs				
<b>RPO PROGRAM TOTAL</b>		<b>\$ 28,010</b>	<b>\$ -</b>	<b>\$ 112,038</b>	<b>\$ 140,048</b>

TASK CODE	WORK CATEGORY	SPR PROGRAM FUNDS			
		LOCAL 5%	STATE 15%	FEDERAL 80%	TOTAL 100%
<b>VI. SPECIAL STATE PLANNING &amp; RESEARCH FUNDS</b>					
<b>VI-1</b>	<b>SPECIAL SPR ALLOCATION</b>	\$ -	\$ -	\$ -	\$ -
VI-1.1	If applicable, insert name of SPR Special Project here				
<b>SPECIAL SPR TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>PWP TOTAL</b>		<b>\$ 28,010</b>	<b>\$ -</b>	<b>\$ 112,038</b>	<b>\$ 140,048</b>

Approved by the TAC on: \_\_\_\_\_ 20\_\_

\_\_\_\_\_  
Signature, TAC Chairman

\_\_\_\_\_  
Signature, RPO Secretary

**FY 2022 (July 1, 2022-June 30, 2023)**

**PLANNING WORK PROGRAM**

**Narrative**

**Upper Coastal Plain Rural Planning Organization (UCPRPO)**

<b>I. DATA COLLECTION AND ASSESSMENT</b>		
<b>I-1 DATA COLLECTION AND ASSESSMENT</b>		\$ 9,000.00
<b>I-1.1 Highway</b>	Collect centerline data from member Counties to maintain up to date data inventory. Maintain UCPRPO GIS Data Warehouse. Provide traffic counts upon request.	
<b>I-1.2 Other Modes</b>	Collection and mapping of non-highway data, etc.	
<b>I-1.3 Socioeconomic</b>	Update Socioeconomic and demographic data for all member counties. Data may include commuting, travel preference, future land use, zoning, employment, etc.	
<b>I-1.4 Title VI</b>	Affirm RPO compliance with Title VI and develop Title VI plan.	
<b>II. TRANSPORTATION PLANNING</b>		
<b>II-1 COMPREHENSIVE TRANSPORTATION PLAN (CTP) DEVELOPMENT</b>		\$ 5,000.00
<b>II-1.1 Develop CTP Vision</b>	Meet with members to review current CTP. Completion of Community Understanding Reports and aid in providing public engagement; etc. Upon need for CTP update, work with community member and NCDOT to develop CTPs.	
<b>II-1.2 Conduct CTP Needs Assessment</b>	Review County CTP data and transportation deficiencies within current plans. Meet with members to determine CTP update needs.	
<b>II-1.3 Analyze Alternatives and Environmental Screening</b>	Review and analyze project and program alternatives against community vision/goals/objectives, natural and human environmental constraints, fiscal reality, funding and maintenance concerns, etc.	
<b>II-1.4 Develop Final Plan</b>	Review final graphic, written, and mapping products produced in potential CTP updates.	
<b>II-1.5 Adopt Plan</b>	Aid in adoption of potential CTP updates.	
<b>II-2 PRIORITIZATION</b>		\$ 22,000.00
<b>II-2.1 Project Prioritization</b>	Perform duties and responsibilities related to STI and other local prioritization activities (i.e. CMAQ) Review STI projects and evaluate potential need for new projects. Prepare and present to TCC/TAC spreadsheet of Committed, Carryover, Holding Tank and Deleted projects. Update and maintain interactive online STI Project map. Hold meetings in each county to solicit new projects and/or adjustments to STIP. Obtain TCC/TAC approval of projects. Gather data for highway projects and enter highway and non-highway projects into SPOT Online. Discuss Alternative Criteria rates with other RPO/MPOs and Divisions. Attend SPOT training. Update Local Input Methodology as needed. Carryout steps of Methodology. Post information on website as required by Methodology.	
<b>II-3 PROGRAM AND PROJECT DEVELOPMENT</b>		\$ 4,500.00
<b>II-3.1 STIP Participation</b>	Review status of projects in STIP, report to TCC/TAC and perform other duties related to reviewing and commentins on STIP additions, modifications, deletions, and drafts	
<b>II-3.2 Merger / Project Development</b>	Attend and participate in MERGER meetings as required. Attend officials and public meetings.	
<b>II-4 GENERAL TRANSPORTATION PLANNING</b>		\$ 34,179.00
<b>II-4.1 Regional and Statewide Planning</b>	Attend NCARPO quarterly meetings and MPO conference. Attend Highway US 70 Commission meetings. Attend Hwy 17/64 Association meetings. Stay up to date on Joint Legislative Transportation Oversight Committee meetings and report to Executive Committee and TCC/TAC. Attend and participate in Eastern North Carolina Freight Study. Attend other transportation planning i.e. Rocky Mount TCC meetings, Tar River Transit TAB, JCATS TAB, East Coast Greenway, Mountains to Sea Trail, Regional Commuter Rail Studies, etc.	
<b>II-4.2 Special Studies, Projects and Other Trainings</b>	Participate in Statewide Committees i.e. NC-TIC, etc. Attend various training events i.e. RPO Training, NC GIS Conference, NCAMPO, NCDOT PTD Training, ATLAS Training, Transportation Summit, FOSS 4G Conference, Ongoing Feasibility Studies, etc. Provide planning services to Pinetops for pedestrian plan. Special Studies: Coordinate/manage potential SPR Funded projects i.e. (MST) Neuse River Greenway Feasibility Study between Clayton and Smithfield; Study intersection at Raleigh Rd Pkwy W and Ward Blvd in Wilson. Continue persuing feasibility study for Howard Ave/rail yard/I-95 in Selma. Participate in local transportation or other planning initiatives related to transportation as requested by member communities. Develop application and win SPR funding award for continuing the East Coast Greenway south of Smithfield extending to Four Oaks. Develop greenway efforts to provide greeways within other areas of the UCPRPO (Nash County recently adopted Resolution of Support for Greenways November 2021).	
<b>III. ADMINISTRATION OF TRANSPORTATION PLANNING AND POLICIES</b>		
<b>III-1 ADMINISTRATIVE ACTIVITIES</b>		\$ 26,000.00
<b>III-1.1 Administrative Documents</b>	Prepare, obtain approval, and submit PWP, and needed amendments. Prepare and submit Quarterly Reports and Final Yearly Narrative. Update MOU, LPA, Bylaws, or PIP as needed.	
<b>III-1.2 TCC / TAC Work Facilitation; Ethics Compliance</b>	Prepare minutes, agendas, materials, speakers, etc. for and hold TCC and TAC meetings. Inform TAC of Ethics information and deadlines. Assist TAC members with Ethics forms. Maintain membership rosters and meeting schedules.	
<b>III-1.3 Program Administration</b>		

**FY 2022 (July 1, 2022-June 30, 2023)**  
**PLANNING WORK PROGRAM**  
**Narrative**  
**Upper Coastal Plain Rural Planning Organization (UCPRPO)**

Providing transportation information and data. Contact NCDOT staff concerning questions from, officials, citizens and TAC /TCC members. Phone calls, emails, and general program administration, etc.

<b>IV. DIRECT COSTS</b>		
<b>IV-1 PROGRAMMATIC DIRECT CHARGES</b>		\$ 20,000.00
<b>IV-1.1 Program-wide Direct Costs</b>		
Regular or direct costs for operation of the RPO program. i.e. printing, dues and subscriptions, equipment, supplies, and professional services.		
<b>IV-2 ADVERTISING</b>		\$ 500.00
<b>IV-2.1 News Media Ads</b>		
Advertising costs for Public Hearings, workshops, meetings etc.		
<b>IV-3 LODGING, MEALS, INCIDENTALS</b>		\$ 3,000.00
<b>IV-3.1 Hotel Costs</b>		
Costs for overnight stays at NCARPO quarterly meetings, NCAMPO Conference and NADO Rural Transportation Conference etc.		
<b>IV-3.2 Meal Costs</b>		
Meal Costs while on overnight or extended travel		
<b>IV-3.3 Incidentals</b>		
Hotel parking, tips for over night travel		
<b>IV-4 POSTAGE</b>		\$ 250.00
<b>IV-4.1 Mailings</b>		
Costs for mailing RPO projects (surveys, notices, etc.)		
<b>IV-5 REGISTRATION / TRAINING</b>		\$ 2,500.00
<b>IV-5.1 Conference Registration</b>		
Registration fees for NCAMPO Conference, NC Transportation Summit, etc., and other pertinent planning conferences.		
<b>IV-5.2 Meeting / Workshop / Training Fees</b>		
Various training classes and events approved by NCDOT TPD. i.e. NC GIS Conference, NC URISA Conference, GIS classes		
<b>IV-6 TRAVEL</b>		\$ 6,000.00
<b>IV-6.1 Mileage Reimbursement</b>		
Reimbursement for total miles traveled		
<b>IV-6.2 Car Rental Costs</b>		
Car rental costs		
<b>IV-6.3 Other Travel Expenses</b>		
Parking fee, other		
<b>V. INDIRECT COSTS</b>		
<b>V-1 INDIRECT COSTS APPROVED BY COGNIZANT AGENCY</b>		\$ 7,119.00
<b>V-1.1 Incurred Indirect Costs</b>		
Indirect costs incurred for the RPO Program charged by Nash County.		
<b>RPO PROGRAM TOTAL</b>		\$ 140,048.00
<b>VI. SPECIAL STATE PLANNING &amp; RESEARCH FUNDS</b>		
<b>VI-1 SPECIAL SPR ALLOCATION</b>		\$ -
<b>VI-1.1 SPR Special Project</b>		
<b>SPECIAL SPR TOTAL</b>		\$ -
<b>PWP TOTAL</b>		\$ 140,048.00

**Upper Coastal Plain RPO  
Cost Share            FY 2022-2023**

<b>NCDOT Share</b>	<b>\$     112,038.40</b>
<b>Local Share</b>	<b>\$     28,009.60</b>
<b>Total</b>	<b>\$     140,048.00</b>

	<b>2020</b>		
	<b>Population*</b>	<b>% of Total</b>	<b>20% Cost Share</b>
Edgecombe	48900	0.11	\$     3,122.44
Johnston	215999	0.49	\$    13,792.33
Nash	94970	0.22	\$     6,064.18
Wilson	78784	0.18	\$     5,030.65
<b>Total</b>	<b>438653</b>	<b>1.00</b>	<b>\$    28,009.60</b>

\*North Carolina Office of State Budget and Management - 2020 Census Results

**From:** Vine-Hodge, John A javinehodge@ncdot.gov  
**Subject:** NC Bicycle Route System Update - Public Input  
**Date:** February 14, 2022 at 10:15 AM  
**To:** NCPlan mailing list ncplan@listserv.unc.edu, DOT.MPOS MPOS@lists.ncmail.net, ncrpolistserv@lists.ptrc.org

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North Carolina's [bicycle route system](#) was developed in response to the 1974 Bicycle and Bikeway Act. The system was created on roads across North Carolina that were safer for bicycling, designating a network of "bicycling highways" that provided access to small towns, state parks, historic sites and other points of interest. These routes generally parallel the major highways along which cyclists often wish to travel but offer a more lightly traveled alternative than the busy, major roads that are familiar to most people.

Given the extensive development that has occurred across North Carolina since the 1970's and associated changes to the roadway network, the N.C. Department of Transportation recognized the need to re-evaluate and update the state bike route system in 2013, as part of the statewide bicycle and pedestrian plan, called [WalkBikeNC](#).

NCDOT is now initiating another update to the route system, based on a more current review of existing and planned bicycle facilities throughout the state. The public is invited to help identify additional potential changes to the system, based on recent roadway projects, local planning, and local knowledge and understanding of the routes. To provide input, please visit the [NCDOT State Bike Route System Public Input Map](#). Input will be accepted until March 14, 2022.

#### [N.C. Bike Route System website](#)

John Vine-Hodge  
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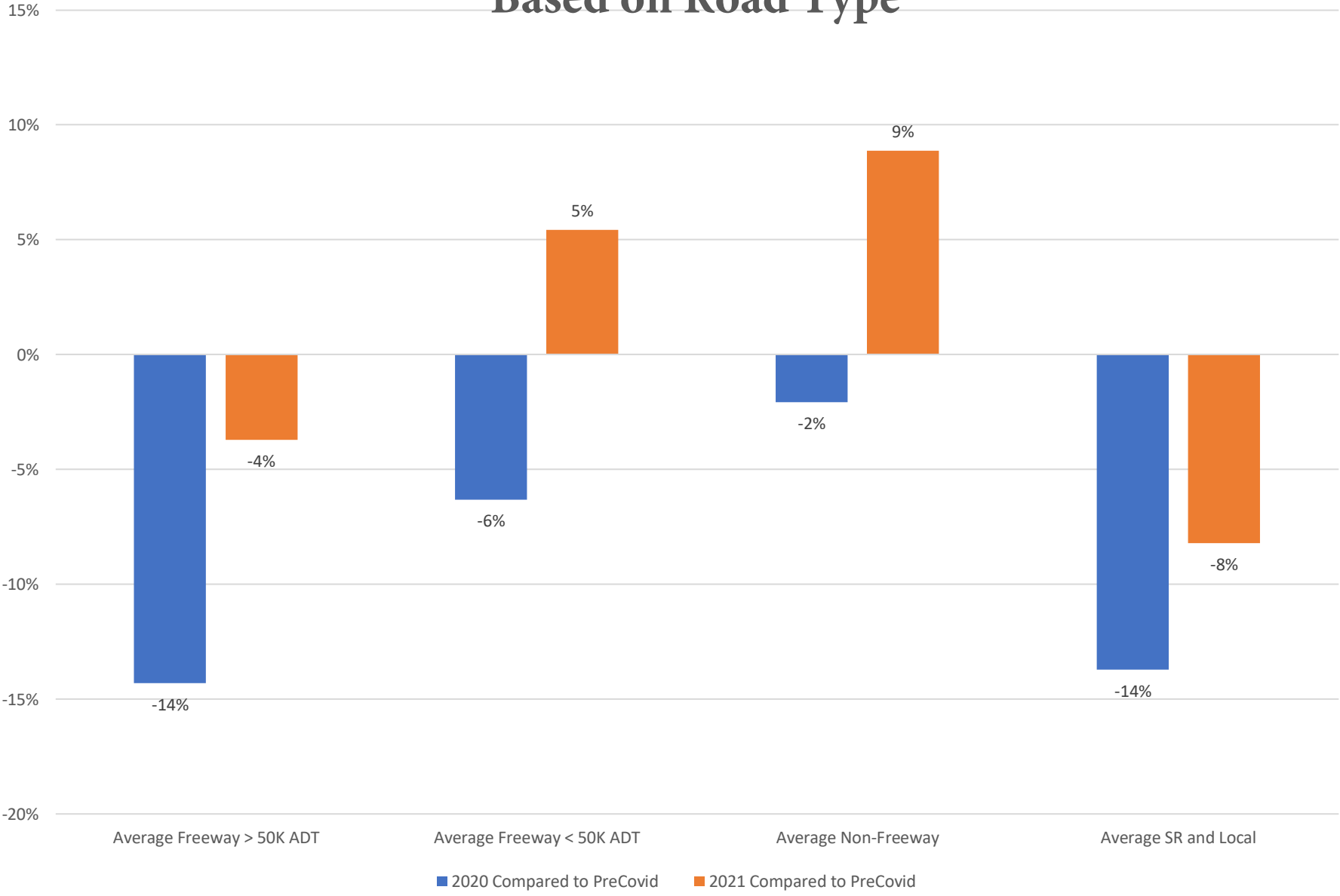
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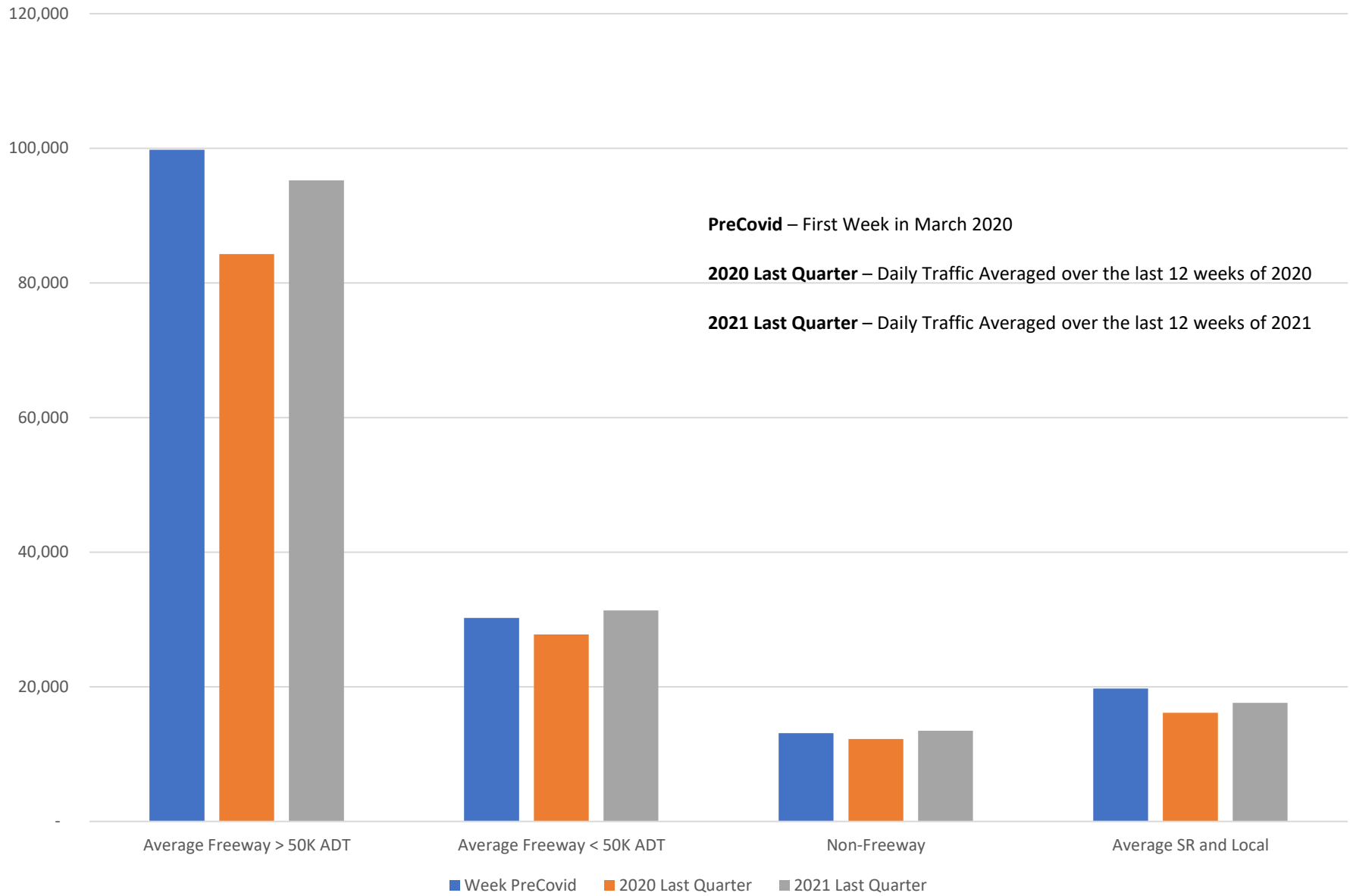
To unsubscribe from this list please go to <http://www.simplelists.com/confirm/?u=5G7SQSTX0nQICRIMlIKOU8pEd67r0KCN>



# COVID 2nd Year Summary Percent Change from Pre COVID Based on Road Type



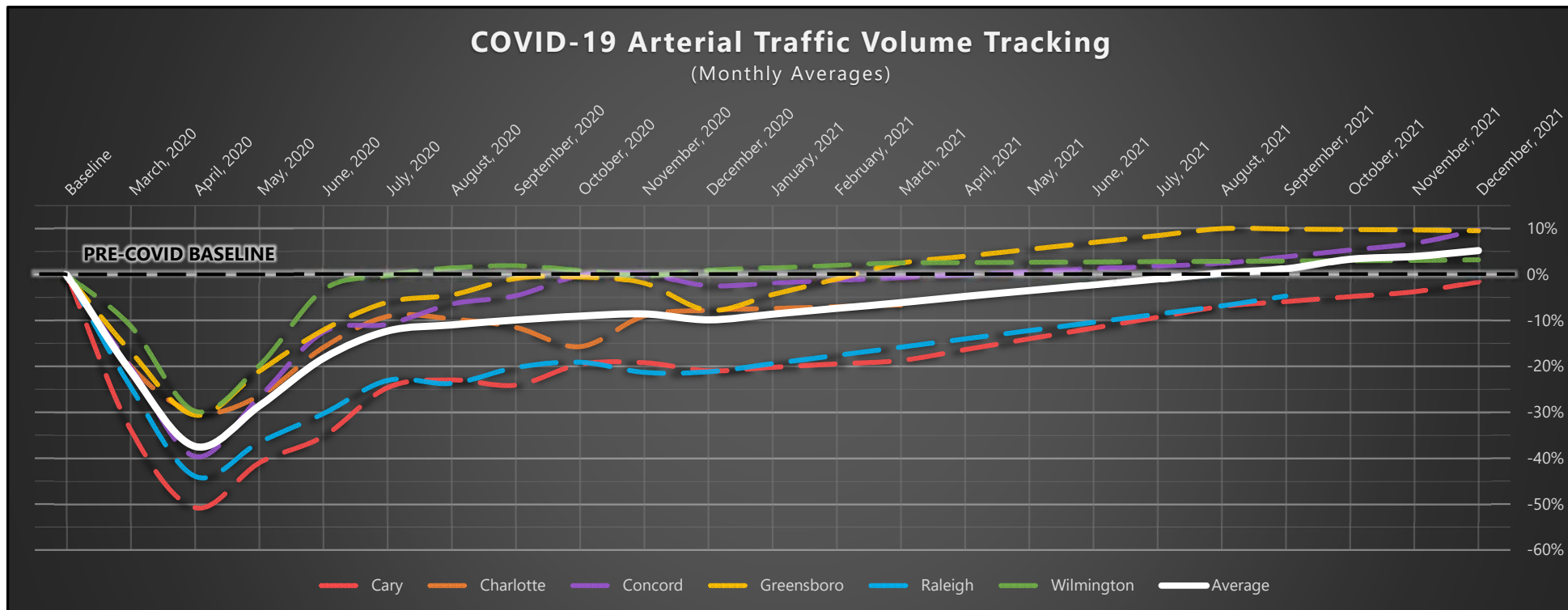
# COVID 2nd Year Average Daily Traffic by Route Type



COVID-19 Arterial Traffic Volume Tracking							
Month	Monthly Averages (as compared to February, 2020)						
	Average	Cary	Charlotte	Concord	Greensboro	Raleigh	Wilmington
Baseline	-	-	-	-	-	-	-
March, 2020	-21%	-34%	-20%	-20%	-17%	-25%	-11%
April, 2020	-37%	-51%	-30%	-40%	-31%	-44%	-30%
May, 2020	-29%	-41%	-26%	-27%	-21%	-37%	-20%
June, 2020	-18%	-35%	-16%	-13%	-12%	-30%	-3%
July, 2020	-12%	-25%	-9%	-11%	-6%	-23%	0%
August, 2020	-11%	-23%	-10%	-6%	-4%	-24%	1%
September, 2020	-10%	-24%	-12%	-5%	-1%	-20%	2%
October, 2020	-9%	-20%	-16%	0%	-1%	-19%	1%
November, 2020	-9%	-19%	-9%	0%	-2%	-21%	0%
December, 2020	-10%	-21%	-8%	-2%	-8%	-21%	1%
January, 2021	-9%	-20%	-7%	-2%	-4%	-19%	1%
February, 2021	-7%	-19%	-7%	-1%	-1%	-18%	2%
March, 2021	-6%	-19%	-7%	-1%	2%	-16%	3%
April, 2021	-5%	-16%	**	0%	4%	-14%	3%
May, 2021	-4%	-14%	**	1%	5%	-12%	3%
June, 2021	-2%	-12%	**	1%	7%	-10%	3%
July, 2021	-1%	-9%	**	2%	8%	-9%	3%
August, 2021	0%	-7%	**	2%	10%	-7%	3%
September, 2021	1%	-6%	**	4%	10%	-5%	3%
October, 2021	3%	-5%	**	5%	10%	**	3%
November, 2021	4%	-4%	**	7%	10%	**	3%
December, 2021	5%	-2%	**	10%	10%	**	3%

\*data derived from traffic signal vehicle detection, typically 6'x6' in-pavement inductive loops

\*\*traffic volume data not available due to technical issues



# UPPER COASTAL PLAIN RURAL PLANNING ORGANIZATION

## **Memorandum to: Upper Coastal Plain Rural Planning Organization Transportation Advisory Members**

### **RE: Required Ethics Filing for FY22**

NCGS 136-211 requires all local members (and alternates) of an MPO or RPO Transportation Advisory Committee (TAC) to file both a Statement of Economic Interest and a Real Estate Disclosure with the State Ethics Commission. These must be filed before a person can take a seat on the TAC, and then thereafter annually by April 15 each year. This requirement only applies to TAC members and alternates, not to TCC members.

The easiest way for RTAC members to file is online at <https://ethics.nc.gov/seis/electronic-filing>. If a returning member does not have any changes in their information, they may be able to file an abbreviated “short form.” When you file electronically, be sure to use this link for the MPO/RPO filers, since the forms for MPO/RPO filers are slightly different from those used by other filers. Also be sure to check the box saying that you are filing for the Upper Coastal Plain Rural Planning Organization TAC.

Sincerely,

James Salmons  
UCPRPO